

***THIS DOCUMENT
CONTAINS PERSONAL INFORMATION
SAFEGUARD IT***

**DISASTER PREPAREDNESS CHECKLIST
FOR INDIVIDUALS WITH SPECIAL NEEDS**

1. This checklist is for use by individuals who may have unique needs that must be addressed prior to a disaster. Information in it is personal in nature and may not be shared without the express permission of the citizen by whom, or on whose behalf, it was completed.
2. Retain this information in a safe place for reference/use in the event of a disaster. It may be placed in a “to go bag” to ensure its availability in the event you need to be relocated from your place of employment or home.
3. This checklist may be completed by you, your caregiver or someone upon whom you rely for personal assistance or safety.
4. Complete only those sections of the form that apply to you or your unique circumstances.
5. In areas of the checklist where you check that the activity is “to be done”, consider the steps necessary to prepare for your needs and response in the event of a disaster.
6. A cover sheet has been included which allows you to record general information about yourself. It is suggested that you keep a copy of this form and share a copy with that person or agency that provides you with assistance or support on a routine basis. You may also choose to register, in advance, with your county Department of Health/Human Services noting your need for special assistance in the event of a disaster.
7. You are strongly encouraged to develop a personal disaster response plan and provide specific personal instructions for those upon whom you may rely for support.
8. Once you have created your personal plan, practice it. Involve others who assist you including personal care givers or agencies with whom you work. The purpose of this practice is to determine if your plan will work in the event it is needed.

SIGNATURE

DATE PREPARED